



**POSITION TITLE: Registered Aboriginal Health Practitioner**

<b>Position Title</b>	Registered Aboriginal Health Practitioner	<b>Program / Funding Stream</b>	Various
<b>Position Classification</b>	<b>AHP Level 3</b>	<b>Finance Funding Code</b>	Depends on area ( DOH10,DOC14,DOC50,DOC72)
<b>Reports To</b>	Clinic / Program Coordinator	<b>Direct Reports</b>	Nil
<b>Program / Service and Role Description</b>	<p>Wurli-Wurlinjang Health Service is an Aboriginal Community Controlled Organisation delivering primary and clinical health care services to the Aboriginal people in Katherine and surrounding communities. Wurli prides itself on delivering a range of health services to the community in a style and manner that makes clients feel welcome and comfortable. Wurli operates a range of clinics and provides a range of Services that require primary health care to be delivered by Registered Aboriginal Health Practitioners. This includes main clinic (acute and general care), Gudbinji chronic disease clinic, Binjari Health clinic, Women and children’s health and men’s health.</p> <p>Registered Aboriginal Islander Health Practitioners are responsible for delivering safe, high-quality clinical services, patient care, health promotion and education as part of a multi-disciplinary team. The role is responsible for delivery of client services in accordance with Wurli policy and procedures, guided by CARPA standard treatment manual and applicable legislation and regulations. Depending on the clinic and / or program Registered Aboriginal Health Practitioners may assess and treat clients, deliver specific health care programs or specialise in a particular health care service. All RAHP’s bring cultural authority into the organisation, they are to provide cultural brokerage between patients and non Indigenous staff to provide culturally safe and appropriate advice and support in order to contribute to better health outcomes for Aboriginal and Torres Strait Islander people.</p>		
<b>Qualifications</b>	<b>Essential:</b> Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care		

	<b>Desired:</b>	Working towards specialist qualification in addition to the Certificate IV such as but not limited to: ear health, eye health, child health, women's health, men's health, chronic disease, sexual health, mental health, and /or pharmaceutical.
<b>Experience</b>	<b>Essential:</b>	A minimum of three years clinical experience in addition to traineeship.
	<b>Desired:</b>	Previous experience, minimum one year, in at least one specialised area of primary health care (ear health, eye health, child health, women's health, men's health, chronic disease, sexual health, mental health, pharmaceutical ) An understanding or lived experience of Indigenous disadvantage
<b>Prerequisites</b>	Fully Registered as ATSI Primary Health Practitioner with Australian Health Practitioners Regulation Agency (AHPRA) National Police Records Check and Working with Children's Clearance Current First Aid Certificate Current Cardio Pulmonary Resuscitation Certificate (CPR) Current Northern Territory Driver's License	
<b>Key Result Area</b>	<b>Responsibilities / Activities</b>	<b>Standard Measure</b>
SERVICE DELIVERY	<input type="checkbox"/> Provide day to day health service activities to the designated clinic / program within the context of Primary Health Care in a professional, confidential and culturally safe manner <input type="checkbox"/> Clinical service may include, but are not limited to:- <ul style="list-style-type: none"> <li>• Health Screening</li> <li>• Immunisation</li> <li>• Eye Health Care</li> <li>• Ear Health Care</li> <li>• Diabetes Health care</li> <li>• Oral Health Care</li> <li>• Sexual Health</li> </ul> <input type="checkbox"/> Provide clinical service in area of specialisation and continue to complete further studies / professional development in field of specialisation. <input type="checkbox"/> Clinical and associated functions may include but are not limited to:-	<ul style="list-style-type: none"> <li>• Provide culturally appropriate health care to meet the needs of the community</li> <li>• Services delivered meets the stated objectives in accordance with the funding agreement, Wurli's Continuous Quality Improvement Program and related policies and procedures:- <ul style="list-style-type: none"> <li>○ Confidentiality and privacy principles adhered to</li> <li>○ Delivery of services in a culturally safe and appropriate manner</li> <li>○ Delivery in accordance with clinical standards / governance</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Screen patients and treat according to CARPA protocols or refer client to a more senior Health Practitioner, Nurse or Doctor.</li> <li>• Explain procedures and treatment to clients to gain cooperation and understanding, and allow clients to make informed decisions about their health management</li> <li>• Contribute to the effective management of patient care plan systems, including participating in patient care conferences, managing patient follow-up procedure.</li> <li>• Use Communicare patient information system to identify care needs and document patient consultation in patient’s medical file.</li> <li>• Assist Doctors and other health professionals with communication, treatment and any advice relevant to a client’s treatment.</li> <li>• Assist in the provision of high quality emergency care that at times is independent but with support from other health professionals.</li> </ul> <ul style="list-style-type: none"> <li><input type="checkbox"/> Maintain Treatment /Consulting Room ensure fully stocked, checked and tidied after each client as per Clinic policy and Procedure</li> <li><input type="checkbox"/> Use equipment as per procedures, report any functional problems, we don’t sterilize anything, all single use</li> <li><input type="checkbox"/> Comply with policy and procedures in the delivery of services.</li> <li><input type="checkbox"/> Actively encourage client/family/community to engage in practices conducive to optimizing health</li> <li><input type="checkbox"/> Provide Health checks and client support as required; as part of scheduled programs and or service delivery needs</li> <li><input type="checkbox"/> Engage patients in both individual and group health promotion information and activities.</li> </ul>	<ul style="list-style-type: none"> <li>○ Complete service tasks in a timely manner to standard and within standard time frames</li> <li>○ Participate in professional development including self-directed learning and required training</li> </ul>
<p><b>PROGRAM DEVELOPMENT, NETWORKING &amp; LIAISON</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Liaise with Indigenous agencies, health clinics, hospitals, and welfare providers, and other staff members (particularly the Program Team) to ensure clients have access to information and are referred to relevant services and programs as required</li> </ul>	<ul style="list-style-type: none"> <li>• Active involvement and contribution to networking, advocacy, monitoring and evaluation of the service / program</li> <li>• Participate in relevant local community groups that aim to increase general</li> </ul>

	<input type="checkbox"/> Actively encourage client/family/community to engage in practices conducive to optimizing health	awareness regarding the effects of nutrition and diabetes health issues
<b>TEAM SUPPORT / SUPERVISION</b>	<input type="checkbox"/> Work to foster productive relationships with all Clinic, Program and Support staff <input type="checkbox"/> Actively participate and contribute to team meetings and clinical education <input type="checkbox"/> Participate in clinical governance, work health and safety, quality and accreditation processes and other activities and processes as appropriate. <input type="checkbox"/> Participate in the performance review process, commits to own self development and maintain professional competencies	<ul style="list-style-type: none"> <li>• Co-operative and professional working relationships are developed and maintained</li> <li>• Communicate effectively and openly in the workplace</li> <li>• Commits to professional development activities</li> </ul>
<b>ADMINISTRATION &amp; REPORTING</b>	<input type="checkbox"/> Accurate and timely entry of client data into Communicare (Health data management system) on a daily basis <input type="checkbox"/> Recording of statistics and maintaining computer systems required for efficient and effective management of clients. <input type="checkbox"/> Perform other administration duties as required within both a clinical environment and office environment. <input type="checkbox"/> Provide briefings and reports to the clinic or program Coordinator as required.	<ul style="list-style-type: none"> <li>• Administrative functions such as client referrals and case records are entered into the health information system are actively undertaken, accurate, timely and in accordance with record keeping</li> <li>• maintaining appropriate and adequate documentation in accordance with established guidelines</li> </ul>
<b>WORKPLACE HEALTH &amp; SAFETY</b>	<input type="checkbox"/> Maintain a work environment that is hygienic, tidy and free of hazards <input type="checkbox"/> Ensure your personal health and safety, and that of others in the workplace <input type="checkbox"/> Comply with any reasonable directions (such as safe work procedures, wearing personal protective equipment) given by management for health and safety <input type="checkbox"/> Promote and deliver in accordance with Wurli's risk management framework <input type="checkbox"/> Report all accidents, incidents, near misses and hazards immediately	<ul style="list-style-type: none"> <li>• Adheres to Risk Management and WH&amp;S Policy and Procedures at all times</li> </ul>
<b>CORPORATE IDENTITY</b>	<input type="checkbox"/> Promotes and embodies Wurli's vision and values <input type="checkbox"/> Act as a role model for staff and clients <input type="checkbox"/> Act in accordance with Wurli's Code of Conduct	<ul style="list-style-type: none"> <li>• Acts in a professional manner, leads by example, promotes the organisation and maintains the reputation of the organisation and profession / service</li> </ul>

Personal Characteristics / Qualities	Job Competencies (Skills and Knowledge)
<ul style="list-style-type: none"> <li>• Presents a personal image and demeanor that promotes credibility and is appropriate to work setting and role</li> <li>• Treats others with dignity &amp; respect</li> <li>• Is proactive and self-motivated</li> <li>• Sound time management skills with a pro-active approach to timely follow up and completion of tasks.</li> <li>• Encourages and cooperates with others to achieve common goals</li> <li>• Able to work within a legal and ethical framework</li> <li>• Understands discretion and confidentiality</li> <li>• Passionate about improving the wellbeing outcomes for Indigenous communities</li> </ul>	<ul style="list-style-type: none"> <li>• Willingness to work within Wurli's values and vision and adhere to quality improvement practices, policies and procedures</li> <li>• Demonstrated knowledge in the principles of primary health and the associated skills to perform assessments, plan and implement health care strategies.</li> <li>• Demonstrated interpersonal skills in dealing with the community, patients and staff members</li> <li>• Knowledge and understanding of Aboriginal, Torres Strait Islander societies and cultures and an understanding of the issues, particularly in the health area which are affecting Aboriginal &amp; Torres Strait Islander people</li> <li>• Demonstrated ability to communicate sensitively and effectively with patient from a vast cultural background</li> <li>• Ability to develop professional relationships</li> <li>• Respects boundaries and limits of own role and capabilities</li> <li>• Maintains awareness of own skills strengths and gaps</li> <li>• Basic computer skills including the ability to use MS Office Suite (including Outlook) and Communicare or equivalent systems.</li> <li>• Sound written, communication (bilingual preferred) and listening skills</li> </ul>