



POSITION PROFILE

POSITION TITLE: Dental Practitioner

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| Position Title | Dental Practitioner | Program / Funding Stream | Dental |
| Position Classification | Health Professionals and Community Services Level 6 | Finance Funding Code | DOC 50 |
| Reports To | Senior Medical Officer | Direct Reports | Nil |
| Program / Role Description | <p>Wurli-Wurlinjang Health Service is an Aboriginal Community Controlled Organisation delivering primary health care services to Aboriginal people living in and within a 40km radius of Katherine.</p> <p>Wurli prides itself on delivering a range of health services to the community in a style and manner that makes clients feel welcome and comfortable.</p> <p>Wurli operates a range of clinics and provides a range of primary health care and other services which include Main Clinic (acute and general care), Gudbinji Chronic Disease Clinic, Women and Children's Health, StrongBala Men's Health, and Binjari Health Clinic.</p> <p>The roles of the dental practitioner will be:</p> <ul style="list-style-type: none"> • To provide a primary oral health clinic at Wurli. • To implement, in conjunction with the Clinical Leadership Team, innovative systems to support the delivery of oral health services to ATSI clients of WWHS, including relevant infection control protocols and access to dental funding (eg Children's Benefit Scheme), Healthy Smiles Program. • To provide high quality comprehensive clinical services across the lifespan to primarily ATSI clients. This will include competence in acute and more complex clinical cases such as clients with multiple co-morbidities. • To contribute to planning and evaluation and reporting in relation to Wurli oral health services • To provide high level clinical advice to the Senior Medical Officer and Clinical Leadership Team. • To participate as a member of a multidisciplinary team. | | |

- To participate in committees and working groups to support the integration of oral health services into primary health care delivery at WWHS.
- To provide clinical leadership in oral health services. This to include the clinical supervision, support, and professional development of a dental assistant/trainee.
- To use the electronic health record systems for recording and reporting purposes. (Communicare and Titanium)
- To follow defined service quality standards and WHS policies and procedures to ensure high quality, safe services and workplaces.

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| Qualifications | <p>Essential: Degree in Dentistry registrable with the Dental Board of Australia (DBA) in the Australian Health Practitioner Regulation Agency (AHPRA) General Registration as Dentist with DBA</p> |
| Experience | <p>Desired: Fellow of the Royal Australasian College of Dental Surgeons (RACDS)</p> <p>Essential: Minimum of three (3) years' postgraduate experience in an Australian dental practice Well-developed verbal, non-verbal, and written communication skills Demonstrated experience working in a cross-cultural environment</p> <p>Desired: Previous experience working in Aboriginal and Torres Strait Islander health care and/or rural/remote service delivery Ability work within a clinical team</p> |
| Prerequisites | <p>First Aid Certificate - preferable National Police Record Check Working with Children's Clearance Current Northern Territory Driver's License</p> |

| Key Result Area | Responsibilities / Activities | Standard Measure |
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| SERVICE DELIVERY | <p>Provide high level comprehensive oral health care services according to the needs of the client, funding constraints and governance structures (policies/procedures/health care standards). This to include:</p> <ul style="list-style-type: none"> • Assessment, diagnosis and treatment of primary oral health problems, | <ul style="list-style-type: none"> • Services delivered meet the stated objectives in accordance with the funding agreements, Wurli's Continuous Quality Improvement Program, National Health |

- Preventive services and oral health education tailored to the client's needs,
- Identification and referral of more complex cases to other specialist services
- Minor oral surgery
- Use of appropriate oral imaging services.
- Adhere to infection control practice as outlined in the Dental Infection Control Procedure as required by the Dental Board of Australia, and participate in regular infection control audits

Comply with NSQHS standards as they apply to primary dental clinics.

Act as a resource to other service providers on oral health issues

Deliver services in a manner that respect and honour clients as central decision makers in their health care

Participate in preventative community, aged care and school educational visits as required

Maintain professional practice by:-

- Actively participating in continuing professional development activities.
- Active involvement in clinical governance, peer review and CQI activities as they relate to WWHS
- Understanding the legal framework that governs dental practice
- Following safe clinical practices in accordance with NSQHS and WHS standards
- Participating in the WWHS annual performance appraisal process as well goal setting using the Individual Performance Plan

Maintain duty of care by:-

- Adhering to the requirements of privacy legislation and client confidentiality

Standards, legislative requirements and related policies and procedures:-

- Maintain the confidential Electronic Health Record system
- Retain, transfer, and dispose of health records in accordance with the requirements of the laws of the relevant States, Territories and the Commonwealth
- Assist clients to make well-informed decisions about treatment procedures and not force treatment on clients without their consent.
- Adherence to treatment protocols
- Adherence to guidelines for client recall systems
- Provision of culturally appropriate, client driven care

- Reporting, as required by legislation. Eg Mandatory Reporting
- Actioning of client recall systems

Contribute to the ongoing improvements in WWHS service delivery by maximising specific funding opportunities.

Assist with the overall maintenance and presentation of the clinic environment by ensuring that defined health service quality standards (eg. NSQHS Standards 1-6) and WHS are met

Liaise with regional Aboriginal agencies, community health clinics, hospitals, relevant government agencies and other appropriate staff to ensure clients have access to relevant services and programs as required

Actively encourage client/family/community to engage in practices conducive to optimising health.

Participate in committees and working groups to support the integration of oral health care.

Promote and support the employment and training of local Aboriginal people.

- Acts in a professional manner and maintains the reputation of the organisation and profession.
- Acts in a professional manner at meetings and forums.
- Positively promotes the image of the organisation in discussions with external and internal stakeholders.

PROGRAM DEVELOPMENT, NETWORKING & LIAISON

Accept education, guidance and other support from other members of the multidisciplinary team, particularly Registered Aboriginal Health Practitioners and particularly in areas of cross-cultural relevance

Participate as a member of a multi-disciplinary team in the development, implementation, and review of case management plans to ensure provision of a consistent approach to team based health care

Support and provide clinical leadership to relevant health care staff, including a dental assistant.

Ensure quality service delivery is maintained through continuous improvement activities including client reviews, staff meetings, planning forums, service reviews and the integration of client feedback.

Ensure client files, data collection systems and service documentation are up to date; produce quality service reports as required.

- Co-operative and professional working relationships are developed and maintained
- Actively contributes to the clinical supervision and training of team members as required
- Involvement in health service program planning and enhancement
- All relevant administrative functions are actively undertaken, accurate and timely
 - Client records
 - Imaging reports

TEAM SUPPORT / SUPERVISION

ADMINISTRATION & REPORTING

WORKPLACE HEALTH & SAFETY

Complete all associated administrative functions such as reviewing incoming documents, discharge summaries, pathology results etc. in a timely manner.
 Complete all reporting requirement as required and within the required time frames.

Assist with clinical audits as requested

- || Ensure your personal health and safety, and that of others in the workplace
 Comply with any reasonable directions (such as safe work procedures, wearing personal protective equipment) given by management for health and safety

Promote and deliver in accordance with Wurli’s risk management framework

Report all accidents, incidents, near misses and hazards immediately

- [] Respond in line with risk management, incident management, reporting and escalation requirements in times of crisis, emergency or following a complaint.

Promote and embody Wurli’s vision and values

Act as a role model for clients and other staff

Maintain the service culture in line with Wurli vision and values

CORPORATE IDENTITY

Maintain professional networks that allows for good service delivery and continuity of care for patients

Act in accordance with Wurli’s Code of Conduct

- Discharge summaries
- Specialist letters
- Coordination of care with other service providers including referrals

- Adheres to risk management and WH&S Policy and Procedures at all times

- Leads by example and promotes Wurli’s organisational values in a positive way.
- Acts in a professional manner / leads by example and maintains the reputation of the organisation and profession / service
- Positively promotes the image of the organisation

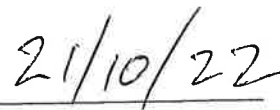
| Personal Characteristics / Qualities | Job Competencies (Skills and Knowledge) |
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| <ul style="list-style-type: none"> ● Resilience – Demonstrates perseverance in achieving objectives and copes effectively with setbacks and problems. ● Initiative & Accountability – Takes responsibility for actions and proactively implements work plan and addresses issues | <ul style="list-style-type: none"> ● Willingness to work within Wurli’s values and vision and adhere to quality improvement practices, policies and procedures. ● Demonstrates knowledge of ACCHO primary health care and NSQHS standards as they relate to oral health care. |

- Empathy and Cultural Awareness – Demonstrates an interest in and an appreciation of a range of different cultures and actively seeks to understand and effectively address the issues and views of others.
- Continuous Quality Improvement – Identify continuous quality improvement opportunities and act upon when/where relevant
- Collaborative: Exceptional ability to collaborate, communicate, and execute outcomes across functions and all levels of employees and stakeholders; Encourages and cooperates with others to achieve common goals
- Service: user focused. Committed to and acts for the well-being of users
- Demonstrates ethical principles and boundaries of clinical practice
- Excellent organisational and time management skills
- High level of discretion and sound judgment
- Passionate about improving the health and wellbeing of Aboriginal and Torres Strait Islander people
- Demonstrates knowledge and understanding of Aboriginal and Torres Strait Islander societies and culture, including issues affecting Aboriginal and Torres Strait Islander people in contemporary Australian Society.
- Demonstrates knowledge and currency of AHPRA codes of conduct.
- Demonstrates comprehensive clinical competence in oral health care services.
- Demonstrates an understanding of rural and remote health care.
- Demonstrates high level communication skills and willingness to represent WWHS externally, including managing and developing essential stakeholder relationships and partnerships.
- Excellent computer skills including the ability to use the electronic health system database (e.g. Communicare, Titanium), MS Office Suite, MS Outlook or equivalent.



Peter Gazey

Chief Executive Officer



Date: