



Position Description

Position Title:	Mental Health Professional
Position Classification:	Health Professionals and Community services (HPCS) Level 5 - 6
Direct Reports:	Nil
Reports To:	Program Coordinator (CPP)

PROGRAM / ROLE DESCRIPTION

Wurli-Wurlinjang Health Service (WWHS) is an Aboriginal Community Controlled Organisation that provides primary health care and community services in a culturally safe, welcoming, and respectful environment. WWHS operates several clinics, including the Main Clinic (acute and general care), Gudbinji Chronic Disease Clinic, Binjari Health Centre, Women and Children's Health, Men's Health, and a Dental Clinic. Community Services programs emphasize early intervention, treatment, and management through integrated primary health care. These programs address key social determinants of health and Closing the Gap priorities, including wellbeing, housing stability, Strongbala Justice, addiction, and domestic and family violence.

The Mental Health Professional provides high-quality, culturally responsive clinical mental health services within a primary health care setting. Key responsibilities include assessment, counselling, brief interventions, and participation in shared care and care team meetings with internal and external providers. The role also supports coordinated care planning for clients and families with complex needs. This position requires sound clinical judgement, strong engagement skills, and an understanding of community dynamics, intergenerational trauma, and the ongoing impacts of colonisation. Practice is strengths-based and trauma-informed, supporting safety, healing, and improved outcomes.

KEY AREAS OF RESPONSIBILITY

Service Delivery

- To provide / deliver primary clinical mental health services in a manner that aligns with the purpose of the funding agreement and in accordance with SEWB service models.
- Work within the principles outlined in the Working together: Aboriginal and Torres Strait Islander Mental Health and Wellbeing Principles and Practice
- Provide and facilitate culturally appropriate assessment, treatment and rehabilitation of clients suffering from mental illness and alcohol and other drugs in accordance with contemporary models of mental health care
- Manage a complex and mixed case load of people in which assessment, clinical and case management to accepted clients is provided.

- Develop mental health care plans for all eligible clients in the service and facilitate the provision of coordinated clinical care and treatment for referred clients.
- Ensure effective intervention strategies are developed to address client needs and are clearly linked to an appropriate treatment plan, which is continuously monitored and evaluated for effectiveness
- Combine clinical components with engagement and community development activities
- Contribute to the development of both individual and community prevention strategies within the service population
- Report, assist and act on risk management issues that may impact upon the safety and health of clients
- Undertake and/or participate in case coordination of clients
- Demonstrate a commitment to supervision and professional development
- Partake in Wurli intake meetings and other forums as required

Program Development, Networking and Liaison

- Provide information to the Program Manager with respect to trends, needs and matters of relevance to the effective and appropriate delivery of services to clients.
- Liaise with key stakeholders and develop collaborative working relationships with other health organisations / providers to meet program outcomes
- Provide advocacy and support for issues impacting Wurli clients are identified
- Participate in the regular monitoring and evaluation of the service and program agreement

Team Support

- Provides professional assistance and expert guidance to other professionals, and less experienced colleagues for both routine and complex cases
- Participate in committees and working groups to support the integration of mental health services into the suite of services provided by Wurli
- Actively participate and contribute to team meetings and other relevant events or organisational meetings as required
- If required, be responsible for the supervision of health professionals at a lower level
- If required, allocate resources and set priorities within defined service area parameters.

Administration and Reporting

- Ensure all documentation and records management and data entry into the health information system database is maintained and completed in accordance with established standards, policies, procedures and protocols.
- Submit any relevant Medicare rebates linked to services delivered in Communicare as they occur
- Assist with completion of the program or service / reporting requirements to standard as required by the Wellbeing Manager and within the required time frames.
- Maintains data on the Minimum Data Set (MDS)

Workplace Health and Safety

- Ensure your personal health and safety, and that of others in the workplace
- Comply with any reasonable directions (such as safe work procedures, wearing personal protective equipment) given by management for health and safety
- Promote and deliver in accordance with Wurli's risk management framework
- Report all accidents, incidents, near misses and hazards immediately

Corporate Identity

- Promotes and embodies Wurli's vision and values
- Act as a role model for clients and other staff
- Maintain professional networks that allows for good service delivery and continuity of care of patients

- Act in accordance with Wurl’s Code of Conduct

POSITION REQUIREMENTS

Qualifications / Prerequisites:

- Degree in Psychology; Mental Health or Social Work
- Master's degree in psychology; Mental Health or Social Work
- National Police Records Check and Working with Children’s Clearance
- Current Northern Territory Driver’s License

Acknowledgement

I have read and understand the requirements of the role; responsibilities and accountabilities as outlined within this Position Description.

Employee name: _____

Signature: _____

Date: _____