



# Position Description

<b>Position Title:</b>	Community Engagement Support Officer / Sexual Health Educator
<b>Position Classification:</b>	Health Professionals and Community Services (HPCS) Level 1 – 2
<b>Direct Reports:</b>	Nil
<b>Reports To:</b>	Program Coordinator (SER)

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## **PROGRAM / ROLE DESCRIPTION**

Wurli-Wurlinjang Health Service is an Aboriginal Community Controlled Organisation delivering primary and clinical health care services to the Aboriginal people in Katherine and surrounding communities. Wurli prides itself on delivering a range of health and wellbeing services to the community in a style and manner that makes clients feel welcome and comfortable. Wurli operates a range of clinics which include main clinic (acute and general care), Gudbinji Chronic Disease Clinic, Binjari Health Centre, Women and Children's Health and Men's Health supported by a range of programs and services such as Health Promotion, Outreach Services and Community Service / Social Emotional Wellbeing.

The purpose of **Syphilis Enhance Response (SER)** program is to implement a 'test and treat' model in the Katherine region in order to address the *current high rates seen in the NT and educated further on prevention*. The Community Engagement Support Officer/ Sexual Health Educator is an integral role within the SER program particularly to ensure Wurli provides a high level of culturally appropriate support and authenticity to the program rollout and delivery. Key responsibility of the role will include community engagement, education, promotion and advocacy and to provide cultural mentoring and guidance to our non-indigenous team members. This role is also required to develop and deliver and coordinate an innovative program, of activities and opportunities for and with young people with an emphasis on good choices and sexual health encompassing a community development context. The position will receive specific training from clinical staff about the prevalence of STI's in the target community and will then be able to pass this information onto peer networks.

## **KEY AREAS OF REPSONSIBILITY**

### **Service Delivery**

- Provide culturally appropriate and interpretative support and assistant to clients, their family, the community and all other key stakeholders involved in the delivery of the Enhanced Syphilis Response
- Build and maintain relationships based on trust and support and with our community members (existing and potential clients).
- Contribute to the planning, implementation, delivery, advocacy and evaluation of the Enhanced Syphilis Response program being provided by Wurli

- ☐ To actively engage the target population of the SER program utilising an array of means such as but not limited to:
- ☐ Develop existing links with indigenous specific young people's groups such as Clontarf and Stars
- ☐ Develop other links to sporting groups, teams and events
- ☐ Develop links with Schools and Boarding facilities.
- ☐ Develop links to a youth reference structure currently being developed in other program areas
- ☐ Form a particular link with young women ( female incumbent) to ensure that in the event of pregnancy they have every chance of a healthy syphilis safe baby (both preconception and subsequently by linking with the Wurli Family Partnership Program
- ☐ Advise on strategies to engage with young people and provide feedback to the SER team.
- ☐ Assist facilitate and coordinate activities / events relevant to the syphilis enhance response education and promotion
- ☐ Actively participate in regular community outreach trips by providing culturally appropriate, safe and informative engagement activities to young people, their families and friends.
- ☐ To develop and use traditional media (print, radio and television) and particularly Social Media strategies that add value and reach to all aspects of the syphilis enhanced response.
- ☐ Identify and locate or develop appropriate resource materials to raise awareness in community
- ☐ Actively participate in acquiring the skills and knowledge required to support the promotion, education and advocacy of the program
- ☐ Provide feedback to the program coordinator on issues that may influence the client's experience or engagement with the program
- ☐ Work within organisational and program / service policies to ensure a high standard of service delivery
- ☐ Support and encourage individuals, families and community to become involved in healthy lifestyle choices
- ☐ Maintain confidentiality and privacy principles of client information and files

#### **Program Development, Networking and Liaison**

- ☐ Establish and maintain community engagement and consultation in relation to the program/ service area allocated
- ☐ Provide feedback from the community on a regular basis to the Program/ Service Area Coordinator
- ☐ Participate in program evaluations as required

#### **Team Support**

- ☐ Maintain effective working relationships with the Program / Service area team to ensure effective service delivery
- ☐ Facilitate effective communication between program / service area staff and the community / client as needed

#### **Administration and Reporting**

- ☐ Maintain accurate and up to date records of client service delivery in accordance with the standards and requirements of the program
- ☐ Maintain other records as required by the Program Coordinator (SER)
- ☐ Provide / collect / collate client and stakeholder feedback as request

#### **Workplace Health and Safety**

- ☐ Ensure your personal health and safety, and that of others in the workplace
- ☐ Comply with any reasonable directions (such as safe work procedures, wearing personal protective equipment) given by management for health and safety

- Promote and deliver in accordance with Wurli’s risk management framework
- Report all accidents, incidents, near misses and hazards immediately

**Corporate Identity**

- Promotes and embodies Wurli’s vision and values
- Act as a role model for clients and other staff
- Maintain professional networks that allows for good service delivery and continuity of care of patients
- Act in accordance with Wurli’s Code of Conduct

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**POSITION REQUIREMENTS**

**Qualifications / Prerequisites:**

- National Police Records Check and Working with Children’s Clearance
- Current Northern Territory Driver’s License

**Acknowledgement**

I have read and understand the requirements of the role; responsibilities and accountabilities as outlined within this Position Description.

Employee name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_